

## Template for collecting Advertisement Related Information for Various Criteria

(Please go through each column carefully and fill information properly. If any field or column is not applicable then clearly mention N.A.)

- **Type of Recruitment-** Direct Recruitment by way of Competitive Examination
- **Advertisement Number:** HHC/Admn.3 (55)/2023-Stenogrpaher, Dated: 14/09/2022
- **Name of the Post:** Stenographers Gr.-III (Steno Typist/ Steno typist-cum- Judgment Writer/ Judgment Writer) – District Judiciary
- **Essential Qualification Required:**

Sr.No	Qualification Type	Degree Name	Subject Name	Duration of course Required	Minimum Percentage Required						
1	Graduation	Any Stream	N.A.	N.A.	N.A.						
And											
2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">Stenography Speed</td> </tr> <tr> <td style="width: 50%;">English</td> <td style="width: 50%;">80 wpm</td> </tr> <tr> <td>Hindi</td> <td>60 wpm</td> </tr> </table>	Stenography Speed		English	80 wpm	Hindi	60 wpm	N.A.	N.A.	N.A.	N.A.
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Typing Test Speed											
English	40 wpm										
Hindi	30 wpm										

**They must have knowledge of customs and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the State of H.P. and for this purpose a candidate to Class-III post(s) must have passed Matriculation or 10+2 or Graduation and a candidate to Class-IV post(s) must have passed Middle or Matriculation or 10+2 from any school/ institution situated within Himachal Pradesh. However, this condition shall not apply to Bonafide Himachalis (Part\_II Rule 5 of R&P Rules, 2022).**

- **Posts Available: 78 (Seventy-Eight)**  
(Mention all the categories with number of vacancies)

Category	Vacancies (On Regular basis: <b>27</b> )	Vacancies (on Contract basis: <b>51</b> )	Total Vacancies
	Clear Cut (18) Anticipated (9)	Clear Cut (50) Anticipated (01)	
<b>GENERAL</b>	<b>11</b>	<b>16</b>	<b>27</b>
<b>SC</b>	<b>05</b>	<b>14</b>	<b>19</b>
<b>ST</b>	<b>01</b>	<b>01</b>	<b>02</b>
<b>OBC</b>	<b>06</b>	<b>11</b>	<b>17</b>
<b>EWS</b>	<b>01</b>	<b>06</b>	<b>07</b>

<b>PH</b>	<b>03</b>	<b>03</b>	<b>06</b>
<b>TOTAL :-</b>	<b>27</b>	<b>51</b>	<b>78</b>

**If there is NO post for ANY RESERVED CATEGORY /to ANY ONE RESERVED CATEGORY but there is post for GENERAL CATEGORY then can candidates from RESERVED category apply (Please write in Brief)**

In case, there is no vacancy of any reserved category(ies), then such candidate may apply against the vacant post of General category (UR) and his candidature will be considered for General Category only.

**If YES age and fees criteria for the same:-**

(i) Details mentioned against the column head '**Age and Fees Required**'

- **Do Differently abled candidates (Physically handicapped PH) eligible to apply (YES/NO)?** Yes, there are 5 (five) posts reserved for the said category. Kindly go through Rule 10 of “**The Himachal Pradesh District Judiciary Staff (Recruitment, Promotion, Control, Conduct, Discipline and Other Conditions of Service) Rules, 2022**”.

**Specially abled persons**

<b>Type</b>	<b>Mention [Y] if applicable</b>
Blindness or Low Vision	No, not eligible as the candidate should have normal vision.
Hearing Impairment	Yes, eligible provided such impairment is not of 60 decibel or more, after hearing aid/ surgical correction
Locomotor disability	Yes, Eligible (Note: Person with normal upper limb can also be considered)
<p>* The eligibility of the candidate shall also be determined subject to further fulfillment of the other conditions provided as under:</p> <p>i) the candidate should not have any mental retardation of any degree and major mental illness like Schizophrenia or affective disorder and chronic psychosis;</p> <p>ii) should not have any Neurological disorder having impaired higher mental function, cognition and significant speech defect.</p>	

- **Mention Required Experience**

Type of Experience-

**Not Applicable**

- **Mention Additional Question that needs to ask to candidate with its required answer:**

Preference of Civil & Sessions Division for posting, as per Rule 8 (w) of “ <b>The Himachal Pradesh District Judiciary Staff (Recruitment, Promotion, Control, Conduct, Discipline and Other Conditions of Service) Rules, 2022</b> ”	1.
	2.
	3.
	4.

**Mention the Date on which Maximum Age needs to be calculated-**  
-on the last date of advertisement

➤ **Application Start Date** : **14/09/2022**

➤ **Application Closing Date** : **14/10/2022**

➤ **Do you want to provide examination Centre selection facility in application form (YES/NO)?** No

➤ **Mention Category wise Age and Fees Required**

Name of the Advertisement	As mentioned at the top of template form			
Sl. No.	Category	Fees plus Commission	Min Age	Max Age
1	<b>General</b>	340	18	45
2	<b>SC, ST &amp; OBC</b>	190	18	50
3	<b>PH</b>	190	18	45
4	<b>EWS</b>	190	18	45
5	<b>All other categories than above mentioned</b>	340	18	45