

## DISTRICT HEALTH & FAMILY WELFARE SOCIETY, JIND

### Advertisement

Advt. No. 8/2022-23/NHM

Dated 14.03.2023

Applications are invited from the desirous and eligible candidates to be engaged on purely contract basis under NHM District Health & Family Welfare Society, Jind for the FY 2022-23 initially upto 31.03.2023. Strictly on performance basis and subject to further administrative approval. However, it is made clear here that if process of recruitment not completed within stipulated time i.e., 31.03.2023 then such posts shall be carry forwarded to next financial year-2023-24 subject to the approval of ROP. It is also made clear if sanction related to the posts not received for the next FY 2023-24 then candidates cannot claim against the post as a matter of right.

The application form complete in all respects along with requisite signed documents should reach or be submitted in the office of NHM O/o Civil Surgeon Jind on or before 22.03.2023 at 03:00 PM positively.

Sr. No	Name of post & Program	No. of post and Category	Age limit	Honorarium (Per month) consolidated	Essential Qualifications	Date of Written Test/ Proficiency Test/ any other test prescribed/ Computer skill test/ document verification/ Interview
1.	Gynaecologist(FRU Safidon)	Total= 01 UR	18-65 years	@ Rs. 150000/- per month consolidated. for Degree holder, Rs. 100000/- per month consolidated. for Diploma holder	(i) MD/MS/DNB in Obstetrics and Gynaecology /DGO, Recognized by Medical Council of India (ii) Hindi/Sanskrit upto Matric.	27.03.2023
2.	Pediatrician (GH Jind, Narwana, Safidon)	Total= 04 UR	18-65 years		(i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) PG Degree/Diploma in Paediatrics. (iii) Hindi/Sanskrit upto Matric.	27.03.2023
3.	Aaesthetist	Total= 02 UR	18-65 years		(iii) MBBS or equivalent degree from an institution recognized by the Medical Council of India (iv) PG Degree/Diploma in Anaesthesia. (iii) Hindi/Sanskrit upto Matric.	27.03.2023
4.	Consultant Medicine District ( NPHCE)	Total=01 UR	18-65 years	@ Rs. 150000/- per month consolidated.	(i) MD, Medicine or equivalent degree from institution recognized by MCI (ii) At-least 2 years experience of working as a specialist in a hospital. (iii) Hindi/Sanskrit upto Matric.	27.03.2023
5.	Audiologist & Speech therapist RBSK/DEIC	Total=01 UR	18-42 years	Entry level Pay Rs 13830/-(PB=9300-34800 GP-3600)	(i) B.A.S.L.P/ B.Sc. (Speech & Hearing)/ B.Sc. ASLP and registered with RCI (ii) Hindi /Sanskrit up to Matric.	27.03.2023
6.	Psychologist RBSK/DEIC	Total=01 UR	18-42 years	Entry level Pay Rs 16090/-(PB=9300-34800 GP-4000)	(i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric.	27.03.2023
7.	District Consultant (Quality Assurance) (HSHRC)	Total=01 (GEN)	18-42 years	Entry level Pay Rs 16290/-(PB=9300-34800 GP-4200)	Essential qualification: (i) MBBS/Dental/AYUSH/Nursing graduate with Masters in Hospital Administration/ Health Management (MHA-Full time) with 2 years experience in Public Health/Hospital Administration Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint (ii) Hindi /Sanskrit up to Matric Desirable: (i) Training and experience of implementing a recognized quality system like NQAS/NABH/ISO 9001 2008/Six Sigma/ Lean/Kaizen would be preferred (ii) Previous work experience in the field of health quality would be an added advantage (iii) Persons having previous experience of working under NHM or Govt. sector would have an added advantage (iv) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English (v) Ability to design, conduct and publish reports	27.03.2023

8	District Quality Manager (HSHRC)	Total=01 (EWS)	18-42 years	Entry level Pay Rs 16090/- (PB=9300-34800 GP-4000)	Essential qualification : (i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration. (ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (iii) Hindi /Sanskrit up to Matric. Desirable: (i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential. (ii) Persons having previous experience of working under NHM would have an added advantage. (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports.	27.03.2023
9	Administrative Assistant (HSHRC)	Total=01 (SC)	18-42 years	Entry level Pay Rs 12500/- (PB=9300-34800 GP-3200)	(i) Recognized Graduate Degree with fluency in MS Office package with one year experience of managing office and providing support to Health Programme / NRHM. Knowledge of Accountancy would be an added advantage. (ii) Candidates having drafting skills would be preferred. (iii) Hindi /Sanskrit up to Matric.	29.03.2023
10	Refrigerator Mechanics	Total=01 UR	18-42 years	Entry level Pay Rs 7580/- (PB=5200-20200 GP-1900)	(iii) Certificate course in Refrigeration & Air condition/ Motor Mechanic/Electrical passed from recognized ITI institution with having working minimum 3 years working experience in repairing cold chain equipment. (iv) Hindi /Sanskrit up to Matric.	29.03.2023
11	District Epidemiologist	Total=01 UR	18-42 years	Entry level Pay Rs 20280/- (PB=9300-34800 GP-5400)	(i) Medical Graduate (MBBS) with Post Graduate Degree/Diploma in Preventive and Social Medical/ Public Health OR Epidemiology OR (Such as MD, MPH, DPH, MAE etc) OR and Medical Graduate (MBBS) with 3 Years experience in Epidemiology/ Public health OR M.Sc. (Epidemiology) with 2 Years experience in Public Health OR BAMS/BDS/BHMS with MPH OR Any Graduate with MPH (ii) Hindi /Sanskrit up to Matric.	27.03.2023
12	Laboratory Technicians (NUHM, RNTCP, IDSP, NPPCF)	Total=17 (GEN-07, GEN PH-03, EWS-02, SC-02, BCA-01, GEN ESM-01, BCB-01 )	18-42 years	Entry level Pay Rs 11170/- (PB=5200-20200 GP-2800)	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit upto Matric.	24.03.2023

#### Important Instructions:

- The desirous candidates who meet the requisite qualification, experience and age criteria may apply on the Application form available on the website- [www.nrhmharyana.gov.in](http://www.nrhmharyana.gov.in)
- Only prescribed application form duly completed in all respects (including full particulars, complete postal address with pin code, contact number & e-mail address clearly mentioned) along with two recent coloured passport size photographs, self-attested copies of Educational Qualifications, Relevant Experience Certificate/Documents (Govt./Semi Govt.) and Residence Proof should reach/be submitted in the respective office of NHM o/o Civil Surgeon, Jind, Haryana by 22.03.2023 up to 3:00 PM positively. The applications will be accepted only in working hours of office i.e between 9:00 AM to 3:00 PM (Saturday/Sunday & on holiday office will be closed).
- Applications received by any means after 3:00 PM on 22.03.2023 will be rejected.
- For any type of information such as short listed candidate list/notices must visit on the website- [www.nrhmharyana.gov.in](http://www.nrhmharyana.gov.in)
- Selection Committee/Appointing Authority will not be responsible for any postal delays in delivery of applications.
- The candidate must encircle the name of the post and category applied for on the top of the application form & on the envelope in bold letters.
- Number of posts can be increased/ decreased or can be completely withdrawn without prior information or corrigendum as per the decision of chairman DHFWS, Jind.
- Haryana Govt. Reservation policy will be followed.
- Original Documents in support of academic qualification and work experience etc. shall be required to be produced at the time of the interview
- The recruitment will be strictly area specific for district Jind only. All the posts are non-transferable and selected candidate will remain posted at the place of appointment.
- Selection Committee / Chairman has right to reject any application if found improper, ineligible or having misleading/false information.
- The candidature of the candidate will be purely provisional and will be subject to screening test/computer skill test/interview /joining duty. If it is found that the candidate does not fulfill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract will be terminated immediately.
- Screening test/Proficiency test & Computer test will be conducted at the office of Civil Surgeon Jind. Those candidates who are unable to get atleast 40% marks in screening test/ proficiency & computer test shall not be shortlisted for interview/document verification.
- No separate letter will be sent for tests (screening test, computer skill test) and interview.
- No. TA/DA will be paid for appearing in tests (screening test, computer skill test) and interview etc.
- In case of unsatisfactory performance and conduct the services shall be terminated immediately.
- Any additional work under District Health & Family Welfare Society, Jind can be assigned by the appointing authority.
- No court case/Police inquiry/FIR should be pending.
- He/She should not be convicted by court.
- All disputes are subject to Jind Jurisdiction only.
- Dispute if any, Shall be decided by the sole arbitrator of the District Health & Family Welfare Society, Jind and Jind Courts and their decision shall be final.
- For any query and clarification, candidates may visit Civil Surgeon office in the premises of Civil Hospital Jind on any working day from 09:00 AM to 05:00 PM

23. District authorities has right to reject any application if found incomplete or having cuttings or misleading information.
24. Any information provided by the applicants if found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidates will be terminated without giving any notice further notice and appropriate action including FIR, court case etc. will be initiated against them
25. In case of unsatisfactory performance and conduct the services shall be terminated.
26. Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/she has been engaged for project financed by Government of India having specific tenure.
27. After completion of 5 years satisfactory services pay band will be given.
28. Vide letter no 1/752/NHM/AA/2014/97391-429 dated 11.03.2019 O/o MD NHM Haryana, "There is no provision to allow private practice after duty times or on holiday to staff recruited under NHM"

MD NHM letter no. NHM/Admin/HRC-1/2021-22/7591-7620 dated 20.09.2021 NHM selection criteria as follow:-

Sr. No	Components	Modified Weightage			
		Grade pay 4200-5400	Grade pay 1900-4000	Grade pay 1680	MOs & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline	10	10	10	25
3	Relevant Post's Qualification Experience (any State Govt./Semi Govt./UT/any Govt. Board/ Corporation)	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/ Proficiency Test/ any other test prescribed.	20	20	-	-
6	Computer Skill test	10	10	-	-
7	<b>Local area weightage-20 marks</b> • Weightage of marks "for district applicants" 20 marks (the candidate be a bonafide resident of the district.) • Weightage of marks for "out of the district applicants" Zero (0) marks • For the recruitment of all posts except MO's & Specialists	20	20	20	-
8	Interview	5	-	-	5
<b>Total</b>		<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>

Checklist for acceptable documents as proof of address from General Public is as under:

Sr. No	List of Documents for proof of Address (Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by state Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

- Note: Any of the above three documents (Sr.No. 1 to 07) be produced at the time of recruitment.

**Instructions:**

1. It is clarified that, no contractual staff under NHM, approved in RoP, should be recruited without proper advertisement and screening test.
2. The screening test/Proficiency test is to check IQ, General Knowledge and information of the candidate about the concerned subject.
3. For every post, advertised, atleast 4-5 times the number of eligible Candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less than 2-3 times, the number of eligible candidates should be shortlisted through Screening/proficiency test only. Those candidates who are unable to get 40% in Screening/proficiency test should not be shortlisted for further process of recruitment.

**Additional guidelines for selection criteria are as under:-**

- The formula for calculating the marks for qualification and additional qualification (Sr. no 1 & 2 of above table) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100
- 02 marks will be given for each completed year of experience, with maximum of 10 marks for all Posts except MO's & Specialist.
- 05 marks will be given for each completed year of experience, with maximum of 20 marks for MO's & Specialist.
- Minimum 40% marks are mandatory to qualify the written examination & Computer each. The candidate who will qualify the written test will only be eligible for Computer Test.

  
Civil Surgeon,  
Jind.

  
Dy. Civil Surgeon NHM  
Jind  


**DISTRICT HEALTH AND FAMILY WELFARE SOCIETY, JIND FY 2022-23**  
**APPLICATION FORM**

**For office use**

Receipt No.-----

dated-----

Total pages along with application form -----

**Important Instructions**

- Please read instruction given in advertisement carefully before filling in each column.
- Use only black/blue ball pen to fill the form. Please fill the form in capital letter.

**Application for the post :- Advt. Sr. No. \_\_\_\_\_ Name of post \_\_\_\_\_**

**Category \_\_\_\_\_ Caste \_\_\_\_\_**

1. **Aadhar no. of the candidate:** \_\_\_\_\_  
(Mandatory)

2. **Name of the candidate** : \_\_\_\_\_  
( In Capital letter)

3. **Father's Name** : \_\_\_\_\_  
( In Capital letter)

4. **Husband Name** : \_\_\_\_\_  
( In Capital letter)

5. **Sex** : \_\_\_\_\_

6. **Date of Birth** : \_\_\_\_\_  
(DD/MM/YYYY)

7. **Telephone / Mobile No.** : \_\_\_\_\_

8. **E-mail** : \_\_\_\_\_

9. **Permanent Address** : \_\_\_\_\_

\_\_\_\_\_ **PIN CODE** \_\_\_\_\_

10. **Correspondence Address** : \_\_\_\_\_

\_\_\_\_\_ **PIN CODE** \_\_\_\_\_

11. **Educational / Professional Qualifications :**

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	%age of marks	Division	Subject
10th							
10+2 / Vocational / Intermediate							

Affix Recent  
Colored  
Passport Size

Graduation							
Post Graduation							
Any other Course / Diploma etc							

12. Internship / Training (if any): Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Total period

13. Total Experience: Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s)

Name of Institution / Organization	Designation	From	To	Pay/Salary / Honorarium p.m.	Total period

14. Detail of document attached:-

- 1.----- 2.----- 3.----- 4.-----  
5.----- 6.----- 7.----- 8.-----  
9.----- 10.-----

15. Declaration : I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the department.
2. I have read the provisions in advertisement of the omission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.
4. There is no court case pending against me.

Date : \_\_\_\_\_

Place : \_\_\_\_\_

**Signatures of the Candidate**