

**Advertisement**  
**District Health & Family Welfare Society, Hisar**

Advertisement no: DHFWS/NHM/2022-23/02/Detailed

Dated: 28-02-2023

DHFWS Hisar invites online application for filling up of various vacant posts under various schemes of NHM Programme for different Health Institutions of District Hisar purely on contract basis initially up to 31/03/2023 or upto the date approved in NHM Haryana ROP 2022-23, whichever is earlier. The number and details of various posts are as under:

S.No.	Name of Post	No. of Posts (Programme/Category)	Entry Level Pay	Qualification
1	District Quality Manager	HSHRC-1 (BCA ESM)	Entry level Pay: Rs. 16090/- pm (Pay Band: 9300-34800 GP: 4000)	Essential qualification : (i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration. (ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (iii) Hindi /Sanskrit up to Matric.  Desirable: (i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential. (ii) Persons having previous experience of working under NHM would have an added advantage. (iii) Having good communication & presentation skills and analytical abilities.

2	District Epidemiologist	IDSP-1(UR)	Entry level Pay: Rs. 20280/- pm (Pay Band: 9300-34800 GP: 5400)	Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports.  (i) Medical Graduate (MBBS) with Post Graduate Degree/Diploma in Preventive and Social Medical/ Public Health OR Epidemiology OR (Such as MD, MPH, DPH, MAE etc) OR  and Medical Graduate (MBBS) with 3 Years experience in Epidemiology/ Public health OR  M.Sc. (Epidemiology) with 2 Years experience in Public Health OR  BAMS/BDS/BHMS with MPH OR  Any Graduate with MPH  (ii) Hindi /Sanskrit up to Matric.
3	District Programme Coordinator	NPCDCS-1(UR)	Entry level Pay: Rs. 18460/- pm (Pay Band: 9300-34800 GP: 4600)	Essential:1. MBBS/ BDS from institution recognized by MCI/DCI respectively  2. Diploma/ Master in Public Health /CHA  Experience:1. At least one year experience of working in Health Services/ Public Health programme.  2.Working Knowledge of operating computers and internet usage.
4	AMO (Male)	RBSK-3(UR PWD-1, UR-1, BCA-1)	Entry level Pay: Rs. 18750/- pm (Pay Band: 9300-34800)	1. Educational Qualification for AMO  (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana(iii)



			<p>GP: 4800)</p>	<p>Hindi/Sanskrit upto Matric.</p> <p>Educational Qualification for UMO(i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualification for HMO(i) A degree in Homeopathy from the institute mentioned in second &amp; third schedule of Homeopathy Central Council Act 1973.(ii) Registered with State /Central Council of Homeopathy System of Medicine Haryana Panchkula.(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Yoga(i) A degree in BNYS from any university/Institution established by law and recognized by Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Siddha(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established bylaw and recognized by Government.(ii) Registered by Central council of Indian Medicine (CCIM)(iii) Minimum 2 years of post -qualification work experience.(iv) Hindi/Sanskrit upto Matric.</p>
5	AMO (Female)	RBSK-1 (UR PWD)	<p>Entry level Pay: Rs. 18750/- pm</p> <p>(Pay Band: 9300-34800 GP: 4800)</p>	<p>-same as above-</p>

6	Accountant	DPMU-1 (UR PwD)	Entry level Pay: Rs. 12500/- pm  (Pay Band: 9300-34800 GP: 3200)	(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required) (ii) Hindi/Sanskrit up to Matric. (iii) One year post qualification experience related to accounts
7	Accounts Assistant cum Data Entry Operator	SIHFW-1 (UR)	Entry level Pay: Rs. 12500/- pm  (Pay Band: 9300-34800 GP: 3200)	(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required) (ii) Hindi/Sanskrit up to Matric. (iii) One year post qualification experience related to accounts
8	Accountant	NTEP-1 (UR)	Entry level Pay: Rs. 12500/- pm  (Pay Band: 9300-34800 GP: 3200)	Essential. (i) Graduate in commerce. (ii) Two years of experience in Maintenance of accounts with Accounting software on double entry system in a recognized Society or Institution. (iii) Experience in working with Accounting software for at least 2 years. (iv) Hindi /Sanskrit upto matric Desirable (i) Familiarity with audit in a recognized society or institution. (ii) MBA/PGD in Financial management.
9	Sanitary Inspector	IDSP-1 (UR)	Entry level Pay: Rs. 7580/- pm  (Pay Band: 5200-20200 GP: 1900)	1. One year Health Sanitary Inspector's Course from an Institution recognized by the State Government. 2. Hindi/ Sanskrit upto Matric
10	Laboratory	Lab Technician-20	Entry level Pay: Rs. 11170/- pm	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute



	Technicians	(SC-5, BCA-2, BCB-2, UR ESM-2, BCA PwD-1, BCB ESM-1, UR-4, SC ESP-1, BCA ESP-1, EWS-1)	(Pay Band: 5200-20200 GP: 2800)	(ii) Hindi/Sanskrit upto Matric.
11	Multi Rehabilitation worker	NPHCE-4 (UR PWD-1, UR-2, EWS-1)	Entry level Pay: Rs. 7580/- pm (Pay Band: 5200-20200 GP: 1900)	Essential: (i) 10+2 or equivalent qualification (ii) One and half year certificate course of multi Rehabilitation Worker from a recognized institute. (iii) Registered as Rehabilitation personnel under Rehabilitation Council of India Act 1992 (iv) Hindi /Sanskrit up to Matric.  Desirable: (i) At least 1 year experience of working in a Hospital
12	Staff Nurse	Staff Nurse- 30 (UR PWD-3, SC-3, SC ESM-3, SC ESP-1, BCA-1, BCA ESM-2, BCA ESP-1, BCB-4, BCB ESM-4, BCB ESP-1, UR ESM-5, UR ESP-2)	Entry level Pay: Rs. 13500/- pm (Pay Band: 9300-34800 GP: 4200)	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses registration Council. (iii) Hindi /Sanskrit up to Matric.
13	ANM	ANM-40 (UR-4, SC-3, SC ESM-5, SC ESP-2, BCA ESP-2, BCA ESM-3, BCB-3, BCB ESM-6, BCB ESP-1, UR PwD-4, BCA PwD-1, BCA-3,	Entry level Pay: Rs. 9840/- pm (Pay Band: 5200-20200 GP: 2400)	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.

14	Secretarial Assistant	EWS-1, UR ESM-2) DPMU-1 (UR)	Entry level Pay: Rs. 12500/- pm  (Pay Band: 9300-34800 GP: 3200)	(i) Graduate with Diploma in Secretarial Assistance or Post Graduate Diploma in Computer Application with at least 55% marks  AND The candidate with at least 2-3 years experience and having good knowledge of office maintenance / record maintenance on computer or Retired from the post of Supdt. / Dy. Supdt. / Assistant or equivalent from Haryana Government. ii. Hindi/Sanskrit upto Matric
15	STLS	NTEP-1 (SC)	Entry level Pay: Rs. 7580/- pm  (Pay Band: 5200-20200 GP: 1900)	Essential (i) Graduate. (ii) Diploma in Medical Laboratory technology or equivalent from a govt recognized institution. (iii) Permanent two wheeler driving license & should be able to drive two wheeler. (iv) Certificate course in computer operations (minimum two months) (v) Hindi /Sanskrit upto matric.  Perferential (i) Minimum one year experience in RNTCP
16	TBHV	NTEP-1 (UR PWD)	Entry level Pay: Rs. 9840/- pm  (Pay Band: 5200-20200 GP: 2400)	(i) Graduate OR Intermediate (10 + 2) and experience of working as MPW/ LHV/ANM/ Health worker/ Certificate or higher course in Health Education/Counseling OR Tuberculosis health visitor's recognized course, (ii) Certificate course in computer operations (minimum two months) (iii) Hindi/Sanskrit up to Matric.



17	Early interventionist cum special educator	RBSK-1 (UR)	Entry level Pay: Rs. 16090/- pm (Pay Band: 9300-34800 GP: 4000)	(i) M. Sc. Disability Studies (Early Intervention)/ PGDEI (ii) Hindi /Sanskrit up to Matric.
18	Optometrist	RBSK-1 (UR)	Entry level Pay: Rs. 9840/- pm (Pay Band: 5200-20200 GP: 2400)	(i) Degree or Diploma in optometry course from a recognized institution (ii) Two years post qualification experience in related field (iii) Hindi /Sanskrit up to Matric.
19	Pharmacist	RBSK-2 (UR ESM-1, BCA ESM-1)	Entry level Pay: Rs. 12500/- pm (Pay Band: 9300-34800 GP: 3200)	ESSENTIAL: (i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State. DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard.

\* UR- Un Reserved, Pwd- Person with Disability, SC- Schedule Caste, ESP- Eligible Sports Person, ESM- Ex-Servicemen, EWS- Economically Weaker Section, BC- Backward Classes

## **:: IMPORTANT PROVISIONS / INSTRUCTIONS ::**

- Online Application can be submitted on Health Department Hisar webportal: <http://haryanahealthhisar.in> between 02-03-2023 to 11-03-2023 till 4.00 pm. Rs 1000/- per applicant for every post in General Category and Rs. 750/- per applicant for every post in reserved Category separately will be charged online which will be non-refundable. One Application will be considered for one post only. Applicant has to apply online only.
- Full particulars along with contact no., email id, Postal address with PINCODE, Passport size photo, Signature, Thumb impression and documents of Educational Qualification, proof of residence & Govt & Semi Govt Experience, Salary Slip etc. should be uploaded online. Photocopies (Attested) of academic qualifications and work experience etc shall be required to be submitted at the time of Document Verification/ interview. And original documents should be available at the time of Document Verification /interview for verification.
- Post-wise Date, Time and Venue for Written Test/ Proficiency Test etc will be informed on webportal: <http://rec.haryanahealthhisar.in/> after last date of submission of application form. Applicants are requested to check the Webportal regularly. No written communication will be given to candidates.
- The Selection Criteria for the recruitment under NHM has been issued by o/o Mission Director NHM Haryana vide office letter no. NHM/Admin/HRC-1/2021-22/7591-7620 dated: 20-09-2021 and will be followed strictly. Said letter of Selection Criteria is available on NHM Haryana Webportal.
- Local Area Weightage will be given to the bonafide resident of the District Hisar and proof of residence **[any three from: Passport, Election Card Id, Ration Card with Address, Bank Passbook/ Post office Passbook, Caste and Domicile certificate with address and photo issued by State Govt. Parivar Pehchan Patra, Electricity Bill (not older than last three months)]** will be required. In case of married female candidate, after marriage residence proof will be considered for local area weightage.
- Relevant Post's Qualification Experience (any State Govt./ Semi Govt/ UT/ any Govt. Board/ Corporation) will be considered for weightage.



- Minimum 40% marks are mandatory to qualify the written examination & computer test each. The candidate who will qualify the written test will only be eligible for next step as per selection criteria dated: 20-09-2021.
- Vide memo no1/545-NHM/A-6/2017/7637-71 Dated 23/01/2017 O/o MD NHM Haryana and as per "Service Bye-Laws" governing the conditions of Contractual Employees vide Memo No. Admin/NHM/A1/2017-18/4361-81 dt: 29.12.2017 of Mission Director (NHM) Haryana, Panchkula, **Age limit** for all categories of posts under NHM will be as follows:

Sr No	Name of Post	Minimum Age	Max Age
1	Specialist Doctors	18 years	65 years
2	MBBS Doctors	18 years	65 years
3	Other retired Government servants	18 years	62 years
4	Other staff	18 years	42 years

- Date of Advertisement will be considered for calculation of Maximum Age.
- Vide letter no 1/752/NHM/A4/2014/97391-429 dated 11.03.2014 O/o MD NHM Haryana, "There is **no provision to allow private practice** after duty times or on holidays to staff recruited under NHM".
- Vide letter no NHM/Admin/A1/2018-19/3359-79 dt: 07-8-18 o/o MD NHM Haryana, during the recruitment for MO/Specialists in NHM, eligibility of MBBS doctors with regard to their registration be followed as "Registered as Medical Practitioner with Medical Council of India or any other State Medical Council of Indian Union."
- Upper age limit is relaxable in the case of Scheduled Caste (SC), Backward Class (A), Backward Class (B), PwD, EWS, ESM & widow, legally separated woman, divorcee, deserted woman and unmarried woman as per Haryana Govt. instructions no. 22/06/2021-1GS-III, dated 25th March 2022. And the contractual employees, who are still working or have already rendered services under NHM, Haryana, shall be eligible for the benefit of age relaxation. This relaxation in maximum age will be admissible equal to the period he/she has worked under NHM, Haryana.



- Vide MD NHM Haryana, Panchkula office letter no. NHM/Admin/ HR/A1/2022-23/10007-10028 dt: 11-01-2023, "No person, who has been dismissed from the Mission under any State or at National level or from the services of the Government of India or any State Government or a local authority, a Corporation or Institute, shall be eligible for appointment to any post."
- Number of Posts can be increased or decreased by District Authorities (Civil Surgeon Hisar).
- District authorities (Civil Surgeon office) has right to reject any application if found improper or having misleading information and has right to cancel any interview at any time without specifying any reason and **No claim** will be entertained in this regard.
- Benefit of reservation to the persons of reserved category will be as per Haryana Government instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014 and thereafter issued from time to time upto the date of advertisement shall be applicable. Applicant should bring proof of reserved category in original at the time of interview and attach the attested photocopy with application form.

- Reservation benefit in different categories will be considered for bonafide residents of Haryana only, who have the valid Haryana Domicile Certificates. Further, in case of candidates claiming reservation benefit for Ex-servicemen (Self/Dependent), Other Backward Classes (A & B Category) and Economically Weaker Sections (General Category), they are required to provide Valid Eligibility Certificate(s) issued by the concerned Competent Authority. Candidates for claiming the reservation benefit(s) under particular category, are required to attach the copy of Certificate(s) of Scheduled Caste (SC) / Backward Class-A & Backward Class- B (BC-A & BC-B Certificate issued in the current financial year 2022-23 only) / Economically Weaker Sections (EWS: Certificate of Annual Income of Rs. 6.00 lakh issued for financial year 2022-23 for Haryana Govt. Services only) / Ex-Servicemen (ESM: Latest Eligibility Certificate not more than 01 year old from the date of its issuance in case of Dependent, and Discharge Book / NoC in case of Self), issued by competent authorities only. All Candidates (except Scheduled Castes & Physically Challenged), who claim Reservation Benefits under any reserve category are required to get issue their Updated Certificates, as only Updated Certificates shall be considered for Reservation Benefits during document verification. Reservation Benefits shall not be given to any of the candidate, if she/he fails to produce the required



Certificates as per the conditions specified above. No further time shall be given to any of the candidate for producing relevant Certificates for claiming any reservation benefit after the date of Interview. Therefore, all candidates are suggested to get completed / renewed their respective Certificates for claiming reservation benefits, before the date of Walk in Interview.

- Any additional work/placement under NHM can be assigned by appointing authority. Contract will not be renewed automatically and Civil Surgeon has the right to terminate the contract immediately if performance is found unsatisfactory.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/ she has been engaged for project financed by Government of India having specific tenure.
- No TA/DA will be paid for coming for tests/ interview etc and no separate information will be sent to applicant for interview.
- If the candidate had done his /her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council or joint committee of DEC, UGC and AICTE as the case may be. It will be responsibility of the applicant to produce the proof of approval of his/ her degree/diploma from above mentioned authorities as the case may be. The qualification should be completed before closing date of submission of application.
- Rules under "Service Bye-Laws" governing the conditions of Contractual Employees vide Memo No. Admin/NHM/A1/2017-18/4361-81 dt: 29.12.2017 of Mission Director (NHM) Haryana, Panchkula will be applicable on all NHM Contractual Employees.
- For any Corrigendum/ change of any Venue etc., applicants are advised to check the website: <http://haryanahealthhisar.in>, [nrhmharyana.gov.in](http://nrhmharyana.gov.in) & [hisar.gov.in](http://hisar.gov.in) regularly.

  
Dy CS (NHM)  
Hisar 