



Advt. No. – Mission Mode (DR) (4) / 2023 Dated March 25, 2023

ONLINE applications are invited from the Indian Nationals for filling up the following posts on Direct Recruitment basis: -

S. No.	Name of the Post(s)	Cadre	No. of vacancies and Group							Pay Matrix & pay Level as per 7 th CPC	Age limit in years*	
			UR	SC	ST	OBC	EWS	Total	PwBD			
1.	Technical Assistant	Technical	4	3	5	6	12	30	1 position reserved for PwBD LD (OA, OL, BL, Dw, AAV)	C	5	30
2.	Junior Technical Officer		5	5	2	-	6	18	1 position reserved for PwBD HI (D, HH)	B	6	35
3.	Technical Officer		7	2	1	3	1	14	-	A	10	45
4.	Junior Superintendent (Hospitality)	Hospitality	2	-	-	1	-	3	-	B	6	35
5.	Medical Officer (Psychiatry)	Hospital	1	-	-	-	-	1	-	A	10	45
	Total posts		19	10	8	10	19	66				

* Age limit/ relaxation is as per point 13 of Appendix A1 (Notification containing Provisions) on page no. 11 & 12 of **Recruitment and Promotion Rules (Amendments) 2022** for non-academic staff of the Institute which is available on the RTI website of the Institute. <http://rti.iitd.ac.in/>

Prescribed Minimum Educational Qualification/ Experience for the above posts: -

1. Technical Assistant

Essential:

Master's degree in Science (Physics/Chemistry)/ Computer Science/ Computer Applications or B.E/B.Tech or equivalent qualification (AMIE) in Civil/ Mechanical/ Textiles/ Biotechnology/ Chemical/ Biochemical/ Electrical & Electronics Communication/ Instrumentation/ Computer Science with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute.

OR

Bachelor's Degree in Science (Physics/Chemistry)/Computer Science/Computer Applications or Diploma in Civil/ Mechanical/ Textiles/ Biotechnology/ Chemical/ Biochemical/ Electrical & Electronics Communication/ Instrumentation/ Computer Science/Applied Physics/Applied Chemistry with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute.

2. Junior Technical Officer

Essential:

Master Degree in Science (Physics/Chemistry) /Computer Science/Computer Applications or B.E/ B.Tech. or equivalent qualification (AMIE) in Civil/ Mechanical/ Textiles/ Biotechnology/ Chemical/ Biochemical/ Electrical & Electronics Communication/ Instrumentation/ Computer Science with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with 01 year regular/permanent relevant experience.

OR

Bachelor's Degree in Science (Physics/Chemistry)/Computer Science/Computer with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with 03 years regular/permanent relevant experience.

3. Technical Officer

Essential:

M.Tech. Degree in Engineering (MS(Research)/M.E.) or equivalent qualification in Civil/ Mechanical/ Textiles/ Biotechnology/ Chemical/ Biochemical/ Electrical & Electronics Communication/ Instrumentation/ Computer Science with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with 02 years regular/permanent relevant experience.

OR

Master's degree in Science (Physics/Chemistry)/Computer Science/Computer Applications or Bachelor's Degree in Engineering (BE/B.Tech) or equivalent qualification (AMIE) in Civil/ Mechanical/ Textiles/ Biotechnology/ Chemical/ Biochemical/ Electrical & Electronics Communication /Instrumentation/ Computer Science with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with 04 years regular/permanent relevant experience.

OR

Bachelor's Degree in Science (Physics/Chemistry)/Computer Science/Computer Applications with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with regular/permanent 05 years relevant experience.

4. Junior Superintendent (Hospitality)

Essential:

Bachelor's Degree in Hotel Management or equivalent with at least 55% marks in the qualifying degree from a recognized University/Institute with 5 years regular/permanent relevant experience.

5. Medical Officer (Psychiatry)

Essential:

A recognized MBBS degree qualification included in the First Schedule or Second Schedule or Part II of the Third Schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956 (102 of 1956). Holders of Educational qualifications included in Part II of the Third Schedule should also fulfil the conditions specified in sub-section (3) of section 13 of the Indian Medical Council Act, 1956 (102 of 1956) and including

completion of compulsory rotatory internship followed by at least 03 years of experience in a recognized hospital.

Desirable:

- (i) Three years' work experience in a medical college or large Govt./ recognized private Hospital.
- (ii) M.D. or M.S. in an appropriate branch of Medicine or diploma in the concerned specialty or Super-specialty mentioned in Section-A or Section-B in Schedule-VI of Ministry of Health and Family Welfare notification G.S.R. 272(E) dated 07.04.2022.

OR

Postgraduate Diploma in an appropriate branch of Medicine or diploma in the concerned specialty or Super specialty mentioned in Section-A or Section-B in Schedule-VI of Ministry of Health and Family Welfare notification G.S.R. 272(E) dated 07.04.2022, plus at least 01-year experience in a recognized hospital.

- (iii) The above qualifications Diploma/ MD/ MS may preferably be in Psychiatry.

GENERAL INSTRUCTIONS

- 1) Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for these posts. Since all the applications will be screened on the basis of data submitted by the candidate in the online application form, the candidates must satisfy themselves of the eligibility for the position to which they are applying.
- 2) **Application once submitted cannot be altered/ resubmitted, under any circumstances.** Further, no request with respect to making changes in any data/ particular entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data/ details ready before you start filling up the Online Application. **Candidates are advised to use Mozilla Firefox for filling the online application form.**
- 3) Candidates applying under a reserved category, such as SC/ST/OBC/EWS/PwD, are required to upload their latest supporting document/certificate; otherwise, their application may be summarily rejected.
- 4) In addition to the Matrix as per 7th CPC as mentioned against each post, the posts carry the usual allowances at par with those admissible under IIT Delhi rules in the corresponding Pay Matrix.
- 5) For Group - 'A' posts, Rs. 500/- (Rupees five hundred only), For Group – 'B' and 'C' Rs. 200/- (Rupees two hundred only) must be paid through the recruitment portal payment gateway. **The application is considered as a submitted application only after the payment of fees.** The fee once paid will not be refunded or re-adjusted under any circumstances. No fee is required for SC/ST, PwD category & women candidates.
- 6) Fulfillment of qualifications and experience is an essential requirement. The candidate will be called for certain evaluation process while progressing ahead in the stage(s) of recruitment/ selection, following the standards in general.
- 7) **In anticipation of the huge number of applicants, scrutiny of the applications etc. may not be undertaken before conduct of Recruitment Examination(s).** Therefore, the applications shall be processed provisionally.

- 8) Candidates will be allowed to appear in the written and skill test provisionally. Mere appearing in the Recruitment Test(s) is not the criteria for considering the candidate eligible. The actual selection shall be made on the basis of verification of documents and information as mentioned in the application form as well as fulfilment of all eligibility criteria including possessing relevant experience for respective post. **If it is found that the documents/information submitted by the candidate is false or experience is not relevant to the post/not in appropriate field against which the candidate has applied or has suppressed relevant information, the candidate can be disallowed for appearing in the remaining selection process and the candidature/provisional selection of the candidate shall be cancelled/ rejected without prejudice to any other action initiated by the Institute.**
- 9) The candidates are advised to include their entire experience and academic performance at the time of filling the Online Application Form. No request for addition/ deletion later will be entertained. The candidate's eligibility will be assessed based on the information provided in the online application form. No additional documents will be allowed to be added later.
- 10) IIT Delhi reserves the right to reject any or all applications without assigning any reason thereof, or it may amend any of the clauses as per orders of the Competent Authority. Similarly, the Institute reserves the right to increase or decrease the number of vacancies, postpone or cancel the recruitment altogether for any of the post advertised above or for all the posts without assigning any reason thereof.
- 11) In case of any dispute/ ambiguity/ confusion that may occur in the process of selection, the decision of the Director, IIT Delhi shall be final.

12) **TA Reimbursement**

No travelling allowance (TA) shall be paid to the outstation candidates called for certain evaluation process. However, SC/ST candidates called for certain evaluation process will be paid TA as per rules from the place of duty/residence to Delhi and back by the shortest route. The reimbursement of admissible amount will be made through transfer to their Bank Account on submission of NEFT details by the concerned candidate, and no cash will be paid on the spot. SC/ST candidates already in Central/State Government organizations, Autonomous Body, Public Sector Units etc. services are not admissible for the same.

- 13) The reservations/ relaxations, if any, and the percentage thereof, for PwD/ Ex-servicemen will be as per current Central Govt. Orders.
- 14) The selected candidate will be liable to serve on any of the campuses of IIT Delhi.
- 15) The age of superannuation for all the posts is 60 years for all positions except Medical Officer (Psychiatry) for whom the age limit is 65 years.
- 16) (a) The candidates are required to apply ONLINE **only** from **25.03.2023 to 24.04.2023 up to 05:00 P.M.** **Both dates are inclusive.**
- (b) For submission of application through ONLINE MODE, please visit **Institute's website:**
- Direct Link: <https://ecampus.iitd.ac.in/IITDSR-0/login>
 - Alternatively: <https://home.iitd.ac.in/jobs-iitd/index.php>

- (c) Persons serving in Govt./Semi-Govt./PSUs/Autonomous Organization, should forward the printout of completed application along with all the requisite documents THROUGH PROPER CHANNEL within 10

days of the last date of submission of Application Form, failing which such persons shall be required to produce NOC at the time of selection process, provided they must have sent an Advance Copy to **the Recruitment Cell, Room No. 207/C-7, Adjoining to Dy. Director (Ops)'s Office, IIT Delhi, Hauz-Khas, New Delhi – 110016**. The candidate will have to clearly superscribe "**APPLICATION FOR THE POST OF _____ AGAINST ADVT. NO. MISSION MODE (DR) (4)/ 2023 DATED 25/03/2023**" on the top of the envelope in **capital letters**.

- (d) Incomplete and duplicate applications will be summarily rejected.
 - (e) The candidate must upload all the essential documents in sequence of qualification (starting from 10th, 12th, Bachelors onwards), experience (starting from present till last), latest salary slip, caste certificate etc. **in a single pdf file (not more than 2 MB in size)**. In case, the candidate re-applying for the post of Superintending Engineer and Assistant Registrar and has already paid the fee against Advt. No. E-II/05/2022(DR) and E-II/12/2022(DR) for the same post, proof of payment also to be uploaded along with the aforesaid documents.
- 17) **Candidates are advised to mention their correct and active email address in the application**, as all the correspondence like issuance of Admit Card or any other information will be communicated through e-mail only.
 - 18) No correspondence or query will be entertained from the candidates regarding the eligibility, status of application, postal delays, conduct and result of tests, selection process etc.
 - 19) Candidates desirous of applying for more than one position (post) should submit a separate application for each post and pay prescribed application fee for each position.
 - 20) The Institute strives to have a workplace where there is equality of diversity and candidates of all class, caste, gender and religion are encouraged to apply.
 - 21) Any legal dispute with regard to the Selection/ Recruitment process will be subject to courts having jurisdiction over Delhi.
 - 22) The terms and conditions will be as per Recruitment and Promotion Rules (Amendments) 2022 for Non-Academic Staff of the Institute is available at the link <http://rti.iitd.ac.in/>
 - 23) If any problem is encountered during filling of online application, please contact through email recruitmentcell@admin.iitd.ac.in indicating the Advertisement No. and Name of Post in the subject.

REGISTRAR