

Office of Civil Surgeon Sirsa

Desirous candidate can applied on the prescribed format on specified date as per instructions attached for below mentioned vacant post under XV-FC. Application on E-mail will not be entertained. Candidates are advised to go through the instructions uploaded on **NHM Website i.e nhmsirsa.org** before applying.

Application will be accepted in office of Civil Surgeon, Sirsa by registered post / Courier only upto 20/3/2023 till 5:00 PM.

| S.N | Name of Post | No. of Posts & Cat | Name of Schemes & Location | Eligibility & Experience | Salary in Rs. |
|-----|-------------------|---------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 1 | Staff Nurse U-HWC | Total Posts =12 GEN-5 SC-2 BCA-2 BC B-1 EWS-1 ESM GEN-1 | 15th Finance Commission (FC-XV) | Essential Qualification:- 1-B.Sc. Nursing /GNM course from a recognized institution by Government 2- Registered with Haryana Nurses registration council. 3- Hindi/Sanskrit upto Matric. Age Limit 18 to 42 years | Entry level pay 13500 per month |

District Health & Family Welfare Society, Sirsa

Application Form for Advertisement No.:- NHM/SRS/2022-23/17 Dated: 10/03/2023

(All supporting Documents/Certificates are required to be attached with Application Form)

| Sr. No. | Description | To be Filled by the Candidate | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------|---------------------|---------------------------------------------|-------------------------------------------|-------------------------|
| Post Category No. | | Name of the Post | | Place of Posting | Latest Passport size attested Photo | |
| 1. Personal Information | | | | | | |
| 1.1 | Name of the Candidate(In Capital Letters) | | | | | |
| 1.2 | Father's Name(if unmarried)/ Husband's Name (If Married) | | | | | |
| 1.3 | Date of Birth(Date/Month/Year) | | | | | |
| 1.4 | Marital Status (Single/Married/Other) | | | | | |
| 1.5 | Permanent Address (With PIN Code) | | | | | |
| 1.6 | Category (Gen/SC/BCA/ESM Gen etc.) | | | | | |
| 1.7 | Mobile/Contact No. | | | | | |
| 1. | E-mail Address (in capital letters) | | | | | |
| Academic /Professional Qualifications (Starting from Highest Degree) (Attach Additional Sheet, if Required) | | | | | | |
| Degree/ Class | Name of University/ Institute/ Board | Passing Year | Status of Marks | | | Name of Subject Studied |
| | | | Total | Obtained | % | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 3. Work Experience (Starting from the latest) (Attach Additional Sheet, if Required) | | | | | | |
| Designation(From Latest Job) | Period of Job | | Gross Salary | Name of Organization/Institution/Department | | |
| | From | TO | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 4. Any Other Information, the Candidate would like to give in support of her/his candidature(Attach Additional Sheet, if Required) | | | | | | |
| | | | | | | |
| | | | | | | |
| 5. | Weather any relative working in Health Department | Yes/No | If yes Name | Name Health Institution:- | | |
| | | | | | | |
| Declaration: I have read the General Instructions carefully. All Information given in the Application Form is correct and true to the best of my knowledge. My candidature may be rejected, if found any information incorrect/false/misleading and any Civil/Criminal legal action can be taken against me for this. | | | | | | |
| Date: (Signature of the Candidate) | | | | | | |
| (To be filled by the candidate) (Attach Additional Sheet, if Required) | | | | | | |
| List of Document attached:- | | | | | | |
| 1..... | | | 7..... | | | |
| 2..... | | | 8..... | | | |
| 3..... | | | 9..... | | | |
| 4..... | | | | | | |
| 5..... | | | | | | |
| 6..... | | | | | | |
| | | | Transaction ID | | Amount | |
| | | | Date of Transaction | | | |
| Date: (Signature of the Candidate) | | | | | | |

General Instructions

- Reservation is as per Haryana Govt. Rules.
- Number of posts may increase, decrease or withdrawn.
- **The Place of Posts advertised may be changed at the time of Appointment.** The contract period of all posts is initially upto 31-March-2023, which may be extended as per sanction received from office of M.D.NHM Haryana, Panchkula.
- Application fee Rs. 200/- for General category and 100 /- for reserved category. Candidate should submit the above fee in the account as detailed below:-

Account No. 36454121591,

IFSC Code:- SBIN0011952,

Account name: "District Health & family welfare Society, Sirsa (user fee)",

Bank name: State Bank of India, Air force Station Sirsa".

This fee is non-Refundable. Candidate should attach the 2 copies of acknowledgement slip of fee submitted by him/her with the application form.

- **These posts are covered under XV-FC and will not be covered under NHM Service bye laws and no service benefit will be given to employees working under XV-FC**
- The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attach self-attested photocopy only of essential qualification certificates/diploma/degree with the application form along with Eligibility Certificate in case of ESM from the Competent Authority **as per latest notification of Govt. of Haryana.** Application form should be complete in all respects duly filled in by the candidates in their own handwriting in capital letters and signed by the candidate.
- **No separate call Letters will be issued for Interview.** No TA/DA will be paid for Interview. Interview dates for eligible candidates will be displayed on NHM Website i.enhmsirsa.org, candidate must bring all relevant original certificates at the time of interview for document verification.
- Application will be accepted in office of **Civil Surgeon, Sirsa by registered post / Courier only upto 20/3/2023 till 5:00 PM.**
- Proficiency test, Computer test and Interview will be held as per letter no NHM/Admn/HRC-1/2021-22/7591-7620 dated 20-09-2021 in the O/o Civil Surgeon Sirsa and instructions issued from MD NHM time to time. For Proficiency Test, Computer test and interview dates will be displayed on NHM website i.enhmsirsa.org
- Incomplete Application form shall be rejected. Application without prescribed fee & certificates shall be rejected.
- **If a candidate has passed his/her education from Private/Deemed University then he/she has to submit UGC approved certificate for university and Course for the period of concerned year of passing.**
- Posting station will be allotted as per merit list. It is mandatory for staff to maintain H Q and reside at the Place of Posting.
- **Important Notice for all Candidates – Any sort of canvassing or influencing the officers related to selection and recruitment process would result in immediate disqualification of the candidate.**
- District authority has right to reject any application if found improper or having misleading information.
- Any additional work/placement under NHM can be assigned by appointing authority.

- The candidature of the candidate will be purely provisional for all the posts and will be subject to their satisfying the prescribed eligibility condition. If at any stage before or after the written test/computer test/interview/joining duty, It is found that candidate does not fulfil any of the eligibility criteria or information furnished by the candidate is incorrect/false, his/her candidature for the post shall stand cancelled without any notice and any reference.
- Person having criminal case/FIR against them are not eligible to apply for these posts.
- **Residence proof: Any 3 Document should be produced as per below mentioned List.**

| Sr.No | List of Documents for proof of Address(Residential Proof) |
|--------------|--------------------------------------------------------------------------------|
| 1 | Passport |
| 2 | Election Card ID Card |
| 3 | Ration Card with Address |
| 4 | Bank Passbook/Post Office Passbook. |
| 5 | Cast and Domicile Certificate with address and the photo issued by State Govt. |
| 6 | Parivar Pehchan Patra |
| 7 | Electricity Bill (not older than last three months) |

-Sd/-
 Civil Surgeon-cum-Chairman
 Executive Committee, DH&FW Society
 Sirsa